

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 21st November, 2023

Present: Brian Kelly (chair), Alan Stanley, Vipin Thomas, Jean-Ann Fergusson, Fr Trung, Deacon Tevita, Lee Pepping (minute taker).

Apologies: Mark Sullivan

Opening prayer: Alan led the committee with the Parish prayer.

Deacon Tevita was welcomed onto the committee.

Minutes of the September, 2023 meeting: circulated, read and confirmed.

Alan/Fr Trung

Matters arising from the minutes of the previous meeting:

- Bank accounts have been amalgamated.
- Church signs – possibility of purchasing one digital screen for SH, being a high traffic area. Vipin will get a costing for the February meeting. Signs similar to that used at OLOL will be considered for SPC and SH churches.
- OLOL wooden boundary fence – Brian Coe has people organised for a working bee. The cost of materials will be shared between Brian and CPH. *Alan/Vipin*

Finance:

- Financial documents have been circulated. Discussion followed.
- Xero accounting system is working well with easy to interpret reports.
- Positive income to date although Brian reminded the committee that there are significant costs over the next few months including insurance which will be approximately \$40,000 – 45,000. *Alan/Vipin*

Correspondence:

- Nil

General

- Rules for rental CPH halls – Jean-Ann has been using a list of criteria and an approval form, when making a hall available to parishioners. Jean-Ann will circulate this form for committee members to add suggestions. There was a discussion around including a refundable bond and cleaning costs.
- Mission Centre – discussion is presently taking place with involved parties relating to Fr Paul moving to the Mission Centre. Those involved are Fr Paul and his family, the Columbans and the CPH.
- CPH land at Omahu – this land was gifted to the Catholic Church in 1970. The committee agreed that it makes sense for this land to be returned to the people of Omahu through an established Trust which will take responsibility to maintain the land. A resolution supporting this process will be sent to the Diocese of Palmerston North. *Alan/Tevita*
- Thermals for Children – due to changes some funding agencies have made, Thermals for Children, are being denied the opportunity to apply for funding as a small group. The committee agreed that it is acceptable to make some applications as the CPH. A letter will be compiled to state the approval of the CPH and will be signed by two Finance & Administration committee members

Meeting closed at 8.05pm.

Next meeting: 7pm Tuesday 13 February, 2024.