

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE MEETING at 7pm Tuesday 20th April, 2021

Present: Fr Marcus Francis, Brian Kelly (chair), Alan Stanley, Vipin Thomas, Jean-Ann Ferguson, Lee Pepping (minute taker)

Apologies: Conor Bolton

Jean-Ann/Vipin

Opening prayer: Fr Marcus led the Parish prayer.

Minutes of the March 2021 meeting: circulated, read and confirmed

Matters arising from the minutes of the previous meeting:

- Star at SHC – will be removed when any work to the front of SH church is completed.
- Aubert Centre – valuation won't be completed until April. A draft lease agreement has been received from the Diocese office. The fee for this has been received and it is envisaged that this cost will include the work still to be done on this document.
- SH security – research still progressing – discussed further in general business.
- Managing finances – Armourguard requires two proof of identities which have now been completed. Jean-Ann is progressing with this arrangement which is likely a first for churches in NZ.
- Office carpet repairs – carpet samples are being assessed because there is not enough spare to do the repairs.
- Cleaning exterior of SH Church – a quote has been accepted for cleaning so Alan will liaise with the contractor.
- Don McQuade has rescinded his notice of resignation.
- Staff telephone contracts are now all unlimited with only a small increase in costs.
- A small increase in the cost of the use of parish facilities. Jean-Ann will pass this on to the regular users.
- Bill Pepping has assessed the Mission Centre with Fr Marcus. Any work to improve the use of this space will require a building consent from the Hastings District Council.
- Immaculate Conception Church at Pakipaki – Bill P has not yet visited to complete an assessment of required repairs.

Brian/Alan

Finance:

- Reports circulated.
- Annual accounts have been completed.
- Income is on a par with the previous year.
- A financial report will be prepared for the Parish AGM. It will be a single page document explaining income, spending and trend.

Vipin/Alan

Correspondence:

- A draft lease agreement between the CPH and Kainga Pasifika for the long-term use of the Aubert Centre.

General Business:

- SH cameras for security purposes – to be installed at the two main entrances (both into the foyer). Alan expressed his concern that there are occasions when the external doors into the body or not securely closed.

- Statues - SH statue of Mary – Fr Marcus will include an explanation as an insert in the parish newsletter. There is no cost involved.
OLOL requires a statue of St Joseph. A parishioner is finding out if one exists.
- OLOL – a quote has been accepted to remove trees from the presbytery and clean around the presbytery.
- OLOL & Pakipaki presbyteries have been inspected for rental purposes and are meeting requirements.
- Mission Centre – renovations will cost approximately \$20,000 - \$30,000 to make it more functional. Parishioners will be invited to view proposed changes.
- The Parish sign at OLOL is excellent. It has been proposed that the same design be used at SH and SPC. Brian to organise.
- Fr Marcus will provide a parish up date in the parish newsletter.
- SH sound system – requires a new protector on microphone to prevent static.
- Planned Giving receipts will be in church foyers. This will include a request to parishioners to consider returning their tax rebates to the CPH.
- Electronic key access to the Parish office is being re-programmed.
- Two new computer screens have been donated to the Parish office.
- The upstairs bathroom in the SPC presbytery has been upgraded.

Meeting closed at 8.05pm with a prayer by Fr Marcus.

Next meeting 7pm Tuesday 11th May, 2021.