

**THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE MEETING TUESDAY 11th AUGUST 2020**

Present: Brian Kelly (chair), Fr Marcus Francis, Vipin Thomas, Connor Bolton, Marie Russell, Jean-Ann Ferguson, Lee Pepping (minute taker)

Apologies: Terry Grieg, Alan Stanley

Vipin/Marie

Opening prayer: Fr Marcus

Minutes of the July 2020 meeting: read and confirmed

Jean-Ann/Marie

Matters arising from the minutes of the previous meeting:

- Fr Chris Skinner concert – confirmed for 26th November. Costs = \$500 plus expenses. It will be a generic fundraiser for the Parish.
- Star at SHC – still to be removed – Jean-Ann is following up with handy man
- Aubert Centre – Kainga Pasifika's main office is moving from Napier to Hastings and they are keen to have a physical presence in Flaxmere. The Aubert Centre is ideal for their purposes. Fr Marcus will establish how CPH wants to use the spaces including for sacramental purposes, catechesis, ALPHA and outreach purposes. A meeting will be arranged with Kainga Pasifika personnel to ascertain how both organisations can share this space. The hope/intention is that any rental received from Kainga Pasifika will at least cover the annual running costs of the Aubert Centre.
- Heat pumps – Brian is communicating with two assessors to provide heating recommendations/solutions for SPC, OLOL and SH churches.
- Sound unit at OLOL – upgraded
- Tree removal at OLOL – no objections have been received so Fr Marcus has authorised Brian Coe to arrange contractors to remove the tree.
- SHC garden and front entrance – no suggestions have come from parishioners. Connor will talk with his wife to present a plan for the area and any further suggestions from parishioners will be considered.
- Office staff backup – 3 expressions of interest were received, with one young woman employed for initially 2 hours per week expressly to work on administration and social media.
- Mass times – working well with some changes still possible.
- SPC hall painting – handy man to inspect the hall and advise on the best way to clean it prior to painting.
- SH alarms – Vipin will speak to the St Joseph's School caretaker about being the first respondent to the SHC alarm.
- ALPHA – about 54 participants and is being well received.
- OLOL repairs - a slightly cheaper quote has been accepted and the work will proceed.
- SPC repairs to veranda roof – have been completed.

Finance:

- Reports circulated.
- Increase in costs for music – thought to be a diocesan expense
- \$12,000.00 received from parishioners in tax rebates

Vipin/Connor

Correspondence:

- Request from St Vincent de Paul to hold their annual appeal throughout the Parish on 11th October – approved.
- A letter from the Hastings St Mary's Indian community, offering to sponsor a heating system for SPC church. A letter of appreciation will be sent acknowledging that once recommendations have been received their offer will be gratefully accepted.
- A letter of resignation from the Finance Committee, from Kate Sheridan. Her resignation was accepted. A letter of thanks has been sent to Kate.
- A letter from Liam Greer (Tony Murphy's replacement) introducing himself and reminding finance committees to abide by the norms for finance committees.

General Business:

- Aubert Centre – replacement of light bulbs. An offer of voluntary work by an electrician within the Parish will be accepted for this.
- Office staff back-up – discussed in Matters arising.
- Alpha – costs are likely to relate to hospitality.
- Planned Giving – Connor has agreed to speak at all Masses. Financial information will be in that week's bulletin. Gifting cards will be distributed following each presentation.
- Report on thermals – distributed and read.
- Reports from HSM –
 - OLOL fire alarm – recommended but not obligatory
 - SH – SS02 Emergency Warning – battery in fire alarm and SS04 Emergency Lighting – Brian will attend to these.
 - SHC – SS02 Emergency Warning – Sounder – Alan will attend to this.
 - Hose reel leaking – not required for compliance but will be corrected.
- A parishioner is donating \$1,000.00 for new LED light bulbs.
- A pay review for staff will be completed.

Meeting closed at 8.15pm with a prayer by Fr Marcus.

Next meeting Tuesday 9th September, 2020.