

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 11th July, 2023

Present: Brian Kelly (chair), Jean-Ann Fergusson, Alan Stanley, Mark Sullivan, Fr Trung, Lee Pepping (minute taker).

Apologies: Fr Paul

Opening prayer: The committee recited the Parish prayer.

Minutes of the April 2023 meeting: circulated, read and confirmed.

Alan/Jean-Ann

Matters arising from the minutes of the previous meeting:

- OLOL heating – some new heaters have been installed at OLOL and Chris Jablonski has voluntarily installed the new switchboard.
- No progress on the use of Eftpos machines at Mass.
- SH roof leak, fascia repairs and painting – no progress but there is an awareness of busyness of tradesmen.
- SPC blocked drain – safety barriers just need to be removed
- OLOL confessional – completed
- Moss removal at SH – hasn't been done yet – Jean-Ann to follow up.
- Bank accounts still to be amalgamated.
- Immaculate Conception, Pakipaki – gardens have been upgraded.
- Church signs – out of date mass times have been removed from all signs. Vipin is investigating electronic signs.
- SH H & S – Brian as attached non-slip tape in SH where advised. Visiting priests will be advised about steps.

Finance:

- Financial documents have been circulated. Discussion followed
- All Diocese accounting is moving to Xero
- Accounts approved for payment.

Alan/Fr Trung

Correspondence:

- Nil

General

- OLOL – Alan met with Brian Coe to assess the wooden boundary fence. Brian is getting Ray Harding to look at the fence and repair.
- OLOL heating – one of the existing eight heaters has stopped working. Decision made to replace each heater as it fails. *Mark/Jean-Ann*
- OLOL drain – Mark is assessing. This is the responsibility of HDC but is on OLOL land. It has been identified as a H & S hazard and needs to be addressed. Mark will meet with HDC to find a solution.
- OLOL storm water – water is pooling and needs addressing.
- Jean-Ann to write a letter to Terry to thank him for his work on Health & Safety for the CPH.

Meeting closed at 8.20pm.

Next meeting: 7pm Tuesday 12th September, 2023.