

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 15th June, 2021

Present: Fr Marcus Francis, Brian Kelly (chair), Alan Stanley, Vipin Thomas, Lee Pepping (minute taker)

Apologies: Jean-Ann Fergusson

Alan/Fr Marcus

Opening prayer: Fr Marcus led the Parish prayer.

Minutes of the May 2021 meeting: circulated, read and confirmed

Fr Marcus/Alan

Matters arising from the minutes of the previous meeting:

- Aubert Centre – Liam Greer has explained the cost of the lease. Valuation has been completed.
- SH security – micro switches have been installed on the side doors. Lights on indicate that there is a door open. Progress has been made on the installation of security cameras. Security cameras – progress is being made.
- Managing finances – the use of Armourguard to transport money to Palmerston North each week is working well.
- Mission Centre (MC) – parishioners are in favour of the development of the MC. Fr Marcus will talk with Morgan Flynn about ideas for making optimal use of the space in the Mission Centre. Following this a sub-committee will be established. There will likely be an ongoing second gold coin collection at masses throughout the CPH. Brian will apply to the Hastings DC for rates relief considering the MC is not being used as a residential facility. MC will need to be included in the H & S report for SH. A suggestion of having a sacred space within the MC will be considered.
- Immaculate Conception Church at Pakipaki – Bill P and Fr Marcus will visit to assess the maintenance requirements.
- OLOL presbytery tree work is being completed.
- OLOL heating – new heater is working well and Brian will investigate the cost of extra heaters to replace the existing system.
- Church signs for SPC and SH – these are ready to be installed. Fr Marcus will clarify what needs to be included on these signs with the Parish Council
- Four donated computer screens for office staff are greatly appreciated.
- Fibre has been installed for the SPC presbytery.

Alan/Fr Marcus

Finance:

- Reports circulated.
- Income is ahead of budget although there is an awareness that it has been a 5 Sunday month.

Brian/Alan

Correspondence:

- The lease agreement between the CPH and Kainga Pasifika for the long-term use of the Aubert Centre.

General Business:

- Aubert Centre – the Bishop’s office holds the titles. Liam Greer has signed the lease on behalf of the Diocese which ensure responsibility.
There is an intention to have 5 staff working here and there is a keenness to establish this facility as a hub for Flaxmere.
A list of chattels will be compiled.
Rent will reflect any improvements made to the facility.
- Hazard Report for SH – issues were discussed and are being addressed.
- Front of SH Church – unlikely to be any major changes made to the front of SH Church except to fill in the water feature area and establish a garden.
- OLOL land and buildings – it is important that there is transparency in any developments and full consultation with OLOL parishioners and interested others.
- TV from OLOL is now installed in the Mission Centre.
- Planned Giving presentations at Masses – dates for these will likely be 12th September for the priest to introduce and 19th September for presentation to people. Vipin will do presentations.
- Vipin has been invited to join the Diocesan Management Committee.

Fr Marcus/Alan

Meeting closed at 7.58pm with a prayer by Fr Marcus.

Next meeting: 7pm Tuesday 10th August, 2021. Note that there will be no meeting in July.