

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE MEETING at 7pm Tuesday 9th March, 2021

Present: Brian Kelly (chair), Alan Stanley, Jean-Ann Fergusson, Lee Pepping (minute taker)

Apologies: Vipin Thomas, Conor Bolton

Jean-Ann/Vipin

Opening prayer: Fr Marcus led the Parish prayer.

Minutes of the February 2021 meeting: circulated, read and confirmed

Matters arising from the minutes of the previous meeting:

- Star at SHC – will be removed when any work to the front of SH church is completed.
- SHC garden and front entrance – a possible suggestion has been made by a parishioner. Original building plans are being reviewed to see if these ideas may be possible and to ascertain reason for the cracks in the plaster. Fr Marcus will discuss ideas with Morgan Flynn (architect & parishioner).
- Aubert Centre – valuation won't be completed until April. Aubert Centre is discussed in more depth in General Business.
- Heat pumps – no further progress.
- Office staff – Steph usually works 20 hours per week in the office and additional on call social media items as required. Trish is now on a casual contract which is working well.
- SH alarms – researching a wireless system in progress. Brian will get further information
- Managing finances – banks are no longer accepting cheques which must also apply to CPH. There will be a notice in the newsletter offering assistance if people contact the office. Transferring collection funds to Palmerston North – due diligence is being done to progress a contract with Armourgard for this service.
- AGM for the CPH – will need to wait until financial auditing is complete.
- Office carpet repairs – Jean-Ann has booked in with a carpet layer to complete this.
- Exterior of SH Church – Allan has arranged for a quote for painting

Allan/Brian

Finance:

- Reports circulated.
- Income is lower compared to last year.
- Any receipts for the financial year, will be posted to parishioners if they have not been collected from the foyer after two weeks.
- Car/travel expenses are higher than last year.
- There was a discussion on the most efficient way to manage telephone costs.
- There will be a small increase in the fee charged for the use of Parish facilities.

Alan/Brian

Correspondence:

- Letter of resignation received from Don McQuade, from SHC caretaking, was accepted. Acknowledgement was made of the good work done by Don around SHC.

General Business:

- Aubert Centre – an enquiry has been made to the Hastings District Council to ascertain in a plan change is required for how the Aubert Centre is being used. Brian will arrange a meeting with Kainga Pasifika via Tevita Faka'osi.
- SHC security cameras – installing cameras throughout this church is being investigated. Fr Marcus mentioned that an inner-city church is more vulnerable to intruders.

- Statues at SHC – these may need to be secured in the case of earthquakes.
- OLOL maintenance requests were discussed.
- Pakipaki church – Bill Pepping will be asked to assess maintenance work required.
SH Mission Centre – Bill Pepping will assess the possibility of making spaces more useful.
- School gates at SHC – these need to be shut after the sacramental programme on Sundays.
- SHC grounds – several trees require trimming

Meeting closed at 8.00pm with a prayer by Fr Marcus.

Next meeting 7pm Tuesday 13th April, 2021.