

**THE CATHOLIC PARISH OF HASTINGS (CPH)**  
**FINANCE MEETING at 7pm Tuesday 11<sup>th</sup> May, 2021**

**Present:** Fr Marcus Francis, Brian Kelly (chair), Alan Stanley, Jean-Ann Ferguson, Connor Bolton  
Lee Pepping (minute taker)

**Apologies:** Vipin Thomas

*Jean-Ann/Alan*

**Opening prayer:** Fr Marcus led the Parish prayer.

**Minutes of the April 2021 meeting:** circulated, read and confirmed

**Matters arising from the minutes of the previous meeting:**

- Aubert Centre – Fr Marcus has spoken with Liam at the Diocesan office about the cost of the draft lease agreement. Because of the type of lease there is more detail required. Brian Kelly sent a copy “Ministries of social development requirements for accreditation” to Malcolm Byford and Deacon Tiveta - requested them to check with the MSD what they would require for accreditation.
- SH security – side doors regularly left open - remote switches can be installed on these side doors and red lights will flash to indicate if the doors are not closed.  
Security cameras – discussed and recorded under General Business.
- Managing finances – Armourguard has completed the process for the weekly collection of money from the CPH. Security and safety of staff is now assured.
- Office carpet repairs have been completed.
- Fr Marcus reported that the open morning to view proposed changes to the Mission Centre was well attended and useful discussions took place.
- Immaculate Conception Church at Pakipaki – Bill P and Fr Marcus will visit to assess the maintenance requirements.
- SH has been cleaned.
- Increase in OLOL hall fees for users – feedback to Brian received from one parishioner.
- OLOL presbytery trees have not been removed/trimmed yet.
- Church signs for SPC and SH – Brian will liaise with printers and seek advice on the best positioning and will ask them to proceed. The website will be included at the base of the sign although no mass times stated.
- Excellent update of CPH happenings and events in a recent newsletter.
- Four computer screens were donated to CPH.

*Alan/Fr Marcus*

**Finance:**

- Reports circulated.
- Income is ahead of budget.

*Brian/Alan*

**Correspondence:**

- A draft lease agreement between the CPH and Kainga Pasifika for the long-term use of the Aubert Centre.

**General Business:**

- Aubert Centre – Further discussion will take place. The rental will be determined by what work needs to be completed. Liam will be involved when it is time to establish an appropriate rental.

- SH security – two security cameras are required - one can be installed in the body of the church and one in the gathering space. A quote was received. The monitoring fee will remain the same, due to the cancellation of the alarm monitoring at The Mission Centre and SPC Hall.
- Fr Marcus commented that security is always more necessary in an inner-city church. This is to proceed.

*Fr Marcus/Alan*

- OLOL – there are issues with heating. Initially repairs will be made to ensure the present system is operating.
- SPC Broadband – Jean-Ann will consult with a technician to ensure the most appropriate system is put in place.
- SH – Alan will get a painter to assess the state of the church with a plan to have painting repairs completed next summer.
- Mission Centre – Fr Marcus is keen to establish a sub committee to ascertain the best way to utilise the existing space. Any project to make extensive changes will move slowly. A reminder for everyone that the Mission Centre is serving the whole parish.
- SH gardens (by side entrance) – Trish Sharp has offered to look after these gardens.
- Electrician Chris Jablonsky has voluntarily completed some electrical maintenance including replacing several light bulbs.

**Meeting closed at 8.05pm with a prayer by Fr Marcus.**

**Next meeting 7pm Tuesday 15<sup>th</sup> June, 2021.**