

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE MEETING at 7pm TUESDAY 8th September, 2020

Present: Brian Kelly (chair), Fr Marcus Francis, Vipin Thomas, Connor Bolton, Marie Russell, Lee Pepping (minute taker)

Apologies: Jean-Ann Fegusson, Terry Grieg, Alan Stanley

Marie/Vipin

Opening prayer: Fr Marcus led with the Parish prayer.

Minutes of the August 2020 meeting: read and confirmed

Fr Marcus/Marie

Matters arising from the minutes of the previous meeting:

- Star at SHC – still to be removed – handy man has assessed and there is more involved than initially thought. He will remove the star as soon as possible.
- Aubert Centre – discussion with Tevita and Kainga Pasifika is ongoing. Fr Marcus to talk with Liam Greer about the position of the Diocese in the intended shared arrangement for the Aubert Centre. Parishioners have been informed and invited to an open session in the future. Dan Doohan has viewed and will provide the Finance Committee with a written report.
- Heat pumps – Brian is communicating with two assessors to provide heating recommendations/solutions for SPC, OLOL and SH churches. One assessor has responded and Brian is waiting for the second assessor.
- The Redwood tree has been removed from OLOL carpark – no objections.
- SHC garden and front entrance – a few suggestions have been received – ongoing.
- Office staff – Trish has resigned but will consider some voluntary work in the future. Deb is presently providing staff cover and some training with new employee who will be working a few hours each week.
- Mass times – COVID-19 extra masses are providing options for parishioners with regular visitors from the Napier parish.
- SPC hall has been cleaned and some planting has been removed from both the hall and the church. Awaiting a quote for cleaning the SPC church.
- OLOL – Fr Marcus queried whether this needs cleaning.
- SH alarms – Vipin will speak to the St Joseph's School caretaker about being the first respondent to the SHC alarm.
- ALPHA – going well with a full day planned for Saturday 12th September.
- Aubert Centre light bulbs have been replaced.
- Planned Giving appeal – Connor and Fr Marcus to plan.
- Pay review for staff – Brian has spoken with Jean-Ann and they have agreed on an increase.

Finance:

- Reports circulated.
- Envelopes and loose cash giving are lower than budgeted.
- Planned giving is a slightly above budget.

Vipin/Connor

Correspondence:

- Email from Des Kavanagh – OLOL. Fr Marcus will discuss the concerns relating to costs passed onto people using the OLOL hall for funeral activities expressed, with the Parish bereavement team.
- Health & Safety Report – required actions have been followed up on.

General Business:

- The rimu doors that have been removed from the office will be advertised for sale on TradeMe.
- A SH parishioner has offered to assist with the costs to upgrade the sound system at SH. Vipin will liaise on this to discern the most suitable way to achieve the best results.
- Mission Centre – is being used by St Joseph's School at a cost of \$250.00 per month.
Frs Anthony and Trung haven't started using their office spaces yet.

Meeting closed at 8.20pm with a prayer by Fr Marcus.

Next meeting 7pm Tuesday 13th October, 2020.