

# CPH Liturgy Committee meeting

## 8<sup>th</sup> February 2017 – 5.30pm

**Present:** Jill Frizzell (chair) Deb Lucy, Fr Vince Onesi, Julie McCracken, Bernadette Avison, Bev Wheoki, Annette Moran, Susan Doohan, Kathy Kavanagh, Mike Moran, Moira Begley, Joan Thompson, Tevita Faka'osi, Alma del Rosario, Marjorie Griffiths (Minutes Secretary).

**Apologies:** Fr Nathaniel.

**Opening Prayer:** Liturgy prayer, led by Jill Frizzell

**November Minutes Approved:** Deb/Julie/Carried.

**Inwards Correspondence:**

1. Feedback from OLOL on Rite II at OLOL December 2016.
2. Sarah Carran OLOL First Communion 2016 Families Christmas Newsletter.
3. National Liturgy Office Quick Guide 9 - February 2017.

**Outwards Correspondence:** Nil.

### **Matters Arising:**

1. **End of Year Mercy Mass:** Good feedback from parishioners. Shame that numbers were not larger but it was enjoyed by all who were there. Suggested that next time something like this is planned Liturgy Committee should organise it rather than Fr Vince having to do all the work. Fr Vince advised that Council were involved in planning this one.
2. **Vestments:** Main discussion deferred to next meeting as Fr Nat was researching this. Noted that OLOL vestments are now in good condition.
3. **Morning Prayer Resources:** Morning and evening prayer book has been received on approval and the group are happy with this resource. A request is going to the Finance Committee to purchase six for their use.
4. **OLOL Bereavement Group:** It was suggested that Deb meet with both OLOL and SPC bereavement groups and to invite any interested people from SH to discuss what is required for future funerals. Agreed this will happen soon and she will write a paper for all the communities about process and procedures for bereavement groups.
5. **Reconciliation:** 21 children participated and it went well. First Holy Communion will commence shortly.
6. **Rosters:** Some rosters are declining in numbers and we need to be aware of this and recruit by approaching people directly and word of mouth generally. Discussed sign-up Sunday and Deb advised that she is looking to produce a booklet for new parishioners.
7. **Fr Manoj Farewell:** Great day with a lovely light lunch following the Mass. A real coming together of communities.
8. **Rite II:** Discussion incorporated the letter received from OLOL about this. A clear process of what is required and set of instructions is needed. The community which is hosting the event needs to take charge of the organisation. Priest leading the service will delegate tasks. There were communication glitches this time which need to be eliminated in the future.
9. **Sarah Carran OLOL First Communion 2016 Families Christmas Newsletter:** Deb spoke to this issue. It arose from a letter put out by a parishioner at OLOL Need to remember that we are one parish now and Fr Vince needs to be included in the loop. There are communication channels which need to be followed.
10. **National Liturgy Office:** Mailout received and events discussed.

### **General Business:**

1. **OLOL Feast Day:** Saturday 11<sup>th</sup> February 9a.m. Mass. All welcome and has been advertised in the newsletter.

2. **2017 Calendar:** Fr Vince and Deb have set up a calendar. All events will be displayed on it and also put into the Google calendar. Deb to purchase a wall planner for SPC.
3. **Communication:** Deb advised that there was a problem at Christmas with communication and the Prayers of the Faithful were mislaid. A clipboard system has been introduced and Deb will email Susan a copy of these weekly as a back-up. However it highlighted a larger problem and we need one person as the contact at OLOL who will then delegate to others out there. To be discussed at OLOL and come back to next meeting with the details.
4. **OLOL Family Mass:** Need child appropriate readings. Usually one reading only and the young readers need to be taught to “proclaim the word” so they are not merely repeating the words. Practice is essential. The Priest needs to deliver a homily that will focus on the children and involve them. There will still be Children’s Liturgy on the day of the Family Mass for the younger children and the Mass is primarily aimed at those children who have completed First Communion but are not in the Youth group age bracket. Dates for these masses are still to be confirmed but it was felt that it would be every second month and alternate the first Sunday of the month with the Youth Mass.

6.00p.m. Kathy Kavanagh left the meeting.

5. **Liturgy Meeting Content:** Bernadette raised the fact that every Liturgy meeting was being dominated by OLOL and matters around that community and not the parish as a whole. This needs to be sorted and rectified we are one parish. The Chair agreed and commented that we needed to come together and she is happy to mediate in this process if required. It is time to move forward. Stressed that we may be four communities but we are one parish.
6. **Prayers of the Faithful:** Concern has been raised that these are not relating to the readings. The Chairperson has received correspondence from an OLOL parishioner expressing concern. Fr Vince explained how the process worked and it was noted that the prayers were also linked to current and world events. Jill will reply to them and Deb will update and clarify the instructions which go out to the writers of the POF with the appropriate resources. It will be noted that the theme of the Mass needs to be incorporated into the prayers.

6.20p.m. Annette Moran left the meeting.

7. **Altar Servers Havelock North:** Fr Vince will address this directly but it was clarified that girls did serve at the altar at OLOL.
8. **Ash Wednesday Services:** There will be an ecumenical service at St Luke’s in Havelock North at 7p.m. on 1<sup>st</sup> March. Also Mass at 9a.m. at OLOL and 12.05p.m. at Sacred Heart. These will be advertised in the newsletter.
9. **Easter Services:** These will be discussed in more detail at the March meeting but there will be one Mass each day and details will be in the newsletter.
10. **Covering the Cross on Passion Sunday:** Health and Safety issues around this procedure were raised. The meeting was advised that the matter had already been dealt with.
11. **Letter re Altar Decoration at All Saints:** This had been deferred from the November meeting. Diane Jennings had written to the Liturgy Committee expressing concern that a flower arrangement dedicated to Mary during October was left in place for the All Saints services. Once it was pointed out to the people concerned it was removed. Jill will ring Diana and respond to the concerns she raised.

12. **Valentine's Day:** Masses at OLOL at 9a.m. and SPC at 6p.m. Mass co-ordinator is aware of what is required. It will be advertised in the newsletter. Special candles will be available for lighting.
13. **Parish Secretary:** Position will be advertised. Marjorie was thanked for her work and wished well for the future.
14. **Items from Pastoral Council Meeting:** Deb updated Liturgy on matters arising from the previous night's Council meeting and the Death and Dying Seminar was discussed.
15. **Psalm:** A request was received that the full Psalm be put on the overhead. It was agreed that this was possible and would be done as time and resources allowed.
16. **Family Mass Sacred Heart:** Alma Del Rosario has been organizing these and it is a very stressful job with difficulties lining up families some months. Agreed that there will be a break from them for foreseeable future. Children who are keen to be involved can be incorporated into normal rosters. We can invite them to do so. The necessity to train everyone involved on the relevant rosters in the sound system and its use was noted.
17. **Committees Christmas Dinner:** Very enjoyable but a huge load on a few people. If repeated more help is needed but this year's format will be decided closer to the time.
18. **Vision Boxes for CPH:** As previously discussed boxes have been placed in all communities and suggestions are coming in. Council will discuss at its March meeting. Aiming to decide where CPH is heading. May result in a logo being developed from suggestions.
19. **Ethnic Masses:** Fr Vince keen to explore possibility of each ethnic group running a Sunday Mass during the year with one held every three months. Held in the language concerned but with readings in English. Fr Vince and Fr Manoj would confer re rites for the Indian Mass. Indian, Filipino, Tongan, Samoan and Maori obvious ones to hold. Venue would be decided by the community involved and everyone would experience the culture and worship style. Parish Council was in favour and agreed to send to Liturgy committee for more discussion and planning.
20. **Rite II:** To be held Tuesday 4 April.
21. **Rite II:** There is an issue around candles from both the Health & Safety perspective and the cost of cleaning up the wax afterwards. It was reported that this year cost was around \$500. Servers could carry lanterns with candle inside. This would address issue and still be symbolic. Indian community has used electric candles in the past. Deb is to approach Vipin for a quote on electrical candles and it was suggested that parishioners could buy them and keep them for future use.
22. **Sunday 12<sup>th</sup> February:** Fr Vince advised that there was no Priest available to assist him in the parish on Sunday and he would discuss this with the Bishop this evening. If none were available some communities would have to hold a Liturgy of the Word. The Committee thanked Fr Vince for his hard work and noted the fact that he was currently bearing a very heavy workload and asked him to take any steps required to care for his personal health and well-being.
23. **Father Bryan Buenger:** It was asked that members remember him in their prayers and wish him well for his recovery from his recent surgery.

Meeting closed with a prayer by Tevita at 7.10pm.

**Next meeting:** 2<sup>nd</sup> March 2017 at 5.30pm.