

# **Minutes of the Finance & Administration Meeting of The Catholic Parish of Hastings (CPOH) held at 7pm Tuesday 11<sup>th</sup> June 2024**

**Present:** Brian Kelly (chair), Mark Sullivan, Alan Stanley, Vipin Thomas, Jean-Ann Fergusson, Jason Kelly (minute taker).

**Apologies:** Lee Pepping, Fr. Marcus Francis, Fr. Vijay Dung Dung.

**Opening prayer:** Brian Kelly led the committee with the Parish prayer.

It was suggested copies of the Parish Prayer should be printed black on white and perhaps 2 x larger, about 300 copies. Brian Kelly to liaise with Fuji to arrange.

**Minutes of the 09<sup>th</sup> April, 2024 meeting:** as circulated. Moved by Mark, seconded by Vipin and approved.

## **Matters arising from the minutes of the previous meeting:**

- Church signs – sign-writer has not yet contacted Alan.
- Planned giving – draft circulated – discussed further under finance.
- HSM – still some issues.

## **Finance:**

- Financial documents have been circulated.
- Payroll higher than normal due to five paydays in the month.
- Income is tracking about \$1,500 per month greater than running expenses but this excludes maintenance
- Planned giving – need to decide if, and when, presentations to be give. Reviews may see lower income. Insurance costs likely to see a large increase. Thoughts are required. To be considered at the next meeting.
- Rates on Aubert Centre – with no one now living there, may be eligible for a rates rebate. Mark asked to investigate. Jean-Ann to send him a copy of the rates demand.

The finance report was moved by Alan, seconded by Mark and approved.

## **Correspondence:**

- None noted.

## **General business:**

- Trees at OLOL – parishioners had provided list of suggested work. Quotes x 3 to hand – 1 for big trees, 1 for shrubs etc and 1 for around presbytery. Parishioners had suggested they could deal with the shrubs etc. The cedar tree trunk may have some value. Parishioner would like some of the branches and firewood. After discussion, it was moved by Brian, seconded by Alan and approved that the quote for the big trees be approved.
- Trees at Sacred Heart – quote to hand. Moved by Alan, seconded by Mark and approved.
- Kainga Pacifica Centre – meeting went into committee at 7:38pm to discuss this and came out at 7:42pm.

- SPC garden shed break in – lawnmower, hedge trimmer etc stolen. The insurance excess means it is not worth claiming. Some replacements are being stored in the garage.
- OLOL Presbytery future – working team from the church suggest it is of no use and should be demolished. This is not necessarily the views of all at the church. Options for the land need to be considered e.g. commercial building? Car park? Residential flats? It was suggested a formal assessment that the building is past its use by date is required to get all on side. Mark to look at zoning etc and suggest options.
- Paki Paki land – no progress. Bishop Charles has an agreement on the land with the local community. Nothing can really be done at present. Await the return of Fr Marcus to push.
- Mary of the Crossroads update – this has been left to the Diocese of Palmerston North to resolve. There are conflicting claims of stewardship.
- Fr Marcus e-mail – largely covered in all above. Still looking at Tap & Go payment system.
- Communion wafers - Fr. Vijay advises Indian community would like to make. A machine has been sourced. Food Safety a potential issue. Further details are required to ensure viable.
- Paki Paki heater overloads – caused by too many heaters? Not enough information. Jean-Ann to ask Hillmac to look at?
- Sacred Heart Church painting & cleaning – full revised quote is \$150,691 subject any variation of the scaffolding hire costs which is a big part of the cost. There are Canon Law limits on what can be approved by the committee and this cost far exceeds that so would need much higher approval. After discussion, Mark is to arrange another quote for just the fascias etc which need doing to prevent further deterioration.

**The meeting closed at 8:41pm with a prayer by Vipin.**