

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 14th August, 2022
Meeting held via Zoom.

Present: Brian Kelly (chair), Vipin Thomas, Jean-Ann Fergusson, Alan Stanley, Fr Trung Nguyen, Lee Pepping (minute taker). Fr Anthony joined the meeting at 7.45pm.

Apologies: Nil

Opening prayer: Parish prayer.

Minutes of the June 2022 meeting: circulated, read and confirmed.

Alan/Jean-Ann

Matters arising from the minutes of the previous meeting:

- Painting at SPC by Fr Marcus is close to completion.
- OLOL heating – waiting for quote from parishioner who has been away.
- Staffing hours are working well.
- Eftpos machines at Mass – in abeyance – still waiting for updates. Basket collections are happening in all churches.
- Aubert Centre – rental has been increased and there will be no further increased for 4 years. Tevita will be signing new lease agreement.
- ECCT – to be able to apply for funding, CPH needs to show there is a benefit to the wider community. Making an application for funds needs to be considered.
- Salary reviews – Brian and Fr Trung will meet with staff to assess job descriptions and salaries.
- Finance Mass presentations – Mass attendances do not warrant presentations at this stage, preferable to wait until summer months possibly with greater attendances.
- Chairs at SPC have all been cleaned.
- The portable microphone at SPC appears to be working well – masks can interfere with microphone system.
- SH portable microphone – will experiment with only using rechargeable batteries.

Vipin/Alan

Finance:

- Financial documents have been circulated. Discussion as follows.
- Income is down about \$42,000.00 compared to last year. A concern is that the annual insurance is due in September which will be approximately \$40,000.00. In the past bank interest has covered insurance but this is unlikely this year.
- The main decrease in giving is in loose money. The hope is that pledged income would increase to balance decrease in other areas but this hasn't happened.
- Increase in Aubert Centre rent will help finances.
- Collection baskets are now being circulated in all of the churches.
- Concern was expressed if these circumstances don't change.

Alan/Vipin

Correspondence:

- Nil

General Business:

- SH roof leak – Alan reported that there will be a quote next week and will be circulated.
- Key for St Joseph's School grounds – the same key accesses all gates now.
- Mass attendance levels – attendances are down throughout the CPH.
- Sound system at Sacred Heart – this was discussed at the recent Liturgy Committee meeting. The current system is old and probably never suited the building. Brian will invite Tony who worked on the SPC system, to make an assessment and provide a quote for replacement. Depending on the cost, an appeal may be made to the CPH, to assist with the cost.

- Mission Centre leak relating to the gas water system. Jean-Ann will discuss this with Mark Sullivan who attends to the CPH plumbing needs. Replacing the present system with an Infinity system will be considered depending on advice from the plumber.
- Moss on OLOL and SH roofs – Alan has a quote and will get a comparative quote from Wet & Forget.
- Vipin has it on reliable authority that it is worth CPH applying to ECCT ensuring that any application demonstrates community use of the facilities.

Fr Trung/Jean-Ann

Meeting closed at 8.20pm with a prayer.

Next meeting: 7pm Tuesday 11th October, 2022.