

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 9th April, 2024

Present: Brian Kelly (chair), Vipin Thomas, Jean-Ann Fergusson, Deacon Nigel, Lee Pepping (minute taker).

Apologies: Mark Sullivan, Alan Stanley, Fr Vijay, Fr Marcus

Opening prayer: Lee led the committee with the Parish prayer.

Brian welcomed Nigel to the meeting.

Minutes of the 13th February, 2024 meeting: circulated, read and confirmed.

Vipin/Jean-Ann

Matters arising from the minutes of the previous meeting:

- Church signs – sign-writer who has the original logo has agreed to look at the present SPC and SH signs and make recommendations for new signs
- OLOL fence – neighbours (Coes) have paid their contribution towards fence repairs
- Planned giving – there will be a presentation later in the year – September
- HMS – still ongoing security issues. The alarms are presently not working. Jean-Ann and Brian are continuing to work with technicians to sort out problems
- Insurance has paid out on stolen defibrillators.
- Insurance review – parishes can make recommendations about what to insure (or not) to the Diocesan office who make the final decision.
- Heating at SPC – Jean-Ann will discuss with Chris Jablonski to seek his recommendations.
- OLOL – parishioners are gradually working through list of repairs and minor issues.

Jean-Ann/Alan

Finance:

- Financial documents have been circulated. Discussion followed.
- Positive income over the past 3-month period. Increase has mostly been in cash collections.
- Painting quote received from Maurice Heaps for SH. Still waiting for extra requirement before a decision can be made

Vipin/Jean-Ann

Correspondence:

- Nil

General

- Trees at OLOL and SH. OLOL will provide a plan for the removal/trimming of trees around church and presbytery. SH trees also need trimming and thinning out. Once received a quote will be sought.
- Photocopier – quote from the current provider will be accepted for the purchase of a new photocopier.
- SPC monitors have been playing up. The technician who set them up has looked and advised on requirements. These have been repaired with minimal work. Vipin advised taking photos of all the connections and attach on the wall in the SPC sacristy so they are more easily corrected.
- New projector for SH – Vipin will investigate the cost of a new projector.
- SPC – require a new larger fridge/freezer. There is a team checking on retail deals.
- A new tradesperson will be trialed on a small project before the CPH makes any commitment.
- Immaculate Conception, Pakipaki – short term repairs have been completed to the roof.
- An extra signatory would be beneficial on internet banking. It is presently Fr Marcus, Jean-Ann and Brian. Vipin will be added. Approved

Jean-Ann/Brian

Meeting closed at 7.55pm.

Next meeting: 7pm Tuesday 11th June 2024.