

THE CATHOLIC PARISH OF HASTINGS (CPH)
FINANCE & ADMINISTRATION MEETING at 7pm Tuesday 14th June, 2022
Meeting held via Zoom.

Present: Brian Kelly (chair), Vipin Thomas, Jean-Ann Fergusson, Fr Anthony Htun, Alan Stanley, Lee Pepping (minute taker)

Apologies: Fr Trung Nguyen

Opening prayer: Parish prayer.

Minutes of the April 2022 meeting: circulated, read and confirmed

Alan/Fr Anthony

Matters arising from the minutes of the previous meeting:

- Painting at SPC by Fr Marcus is progressing
- OLOL heating – reported in General Business
- Eftpos machines at Mass – the Australian system is the only one that can be secured
- SPC stormwater issues – still waiting to hear from HDC - no progress
- Lifeteen youth programme is going well with good attendances from the youth every Sunday evening after the 5.30pm Mass at SH.
- New structure of hours of employment is working well for Don & Trish
- Aubert Centre – Diocese (Liam) is looking at the lease agreement and changes may be made to enable more regular lease reviews
- ECCT – to be able to apply for funding, CPH needs to show there is a benefit to the wider community. Making an application for funds needs to be considered.
- Salary reviews – haven't been actioned. Will now wait until Fr Trung returns.

Vipin/Alan

Finance:

- Financial documents have been circulated. Discussion followed.
- Income is down about \$40,000.00 compared to last year. A concern is that the annual insurance is due in September. Jean-Ann commented that recently there has been a small upward trend in income with a small increase in internet banking.
- Collection baskets are not always being passed around at all of the churches. There needs to be consistency throughout the parish. Mass co-ordinators are responsible and they will be asked to ensure the circulation of the baskets.
- Madonna Maria – the maintenance for MM is at no cost to the CPH.
- The regular payment from the Diocese for youth ministry does not need to be repaid. This is a contribution to wages.

Vipin/Alan

Correspondence:

- Diocese (Liam) re the Aubert Centre rent
- Quest re electronic donations
- OLOL electrical report

General Business:

- OLOL heating – four quotes have been received and just waiting for Chillmount to include the electrician's labour. Once this has been received quotes will be circulated and committee members can decide on future progress.
- Planned giving presentation – it was decided that it is better to delay any presentation until a later date.
- Portable microphone system – has been purchased for a reasonable amount. It is important to ensure this is stored carefully to avoid it getting damaged when not in use. It will be the property of CPH.

- Chairs at SPC hall require cleaning. Julie McCracken will proceed with initially getting 20 chairs cleaned.
- SPC hall is used regularly by approved users. A small income is received.
- Fr Arthur has had difficulty with the microphone at SPC. Alan will investigate this and a possible replacement.

Fr Anthony/Jean-Ann

Meeting closed at 8.00pm with a prayer.

Next meeting: 7pm Tuesday 9th August, 2022.